

Boston Bartenders School of America

New Hampshire student Campus protection and Disclosures

#### ADMISSION REQUIREMENTS

Student applicants must be 18 years of age to enroll.

#### COMPLETION REQUIREMENTS

Students must have an attendance rate of 100% of all classes. And must score Test final of 80% ( test can be re taken no charge) to be awarded a certificate of Achievement in Mixology and Bar management. In addition students will receive A laminated ID card & bartenders resume which can be shown that they have Completed the professional bartending skills taught. Boston Bartenders School of America is licensed by the New Hampshire Department of Education, Office of Career School Licensing.

#### REFUNDS

A student who withdraws before 50% of the instruction period is completed Shall receive a pro-rate refund, less administrative costs of \$17.25. A student who Withdraws after more than 50% of the instruction period shall receive no refund. All refunds shall be paid within 30 days upon written notification from a student Of cancellation or withdrawal and students receiving benefits from federal Programs shall be subject to federal refund policies, rules and regulations.

#### TRANSFER OF CREDIT

Previous education and training cannot be applied to the course offered by

Boston Bartenders School of America.

#### COMPLAINT PROCESS

Students may file a grievance with Boston Bartenders School of America in writing. If the student and admission Director cannot make a reasonable effort

To obtain satisfaction of the complaint. Students may then contact the office of

Career School Licensing, Department of Education, 101 Pleasant St, Concord NH

03301 (603) 271-6443.